

Appendices

Appendix 2: Next Steps Action Plan (February 2019)

	Priority	Task	Task Date	Success Measures
1.	Agencies will work together effectively to improve outcomes for children and young people with special educational needs and disabilities.	Phase 1 Clarify expectations of all partners for the EHC assessment process and ensure this is shared with all stakeholders.	Jan 2019 Complete	Pathways will be created and signed up to by all partners that clarify the local area expectations and minimum standards and escalation process required to support children and young people with SEND.
		Phase 2 Annual Review process to be updated and implemented with all partners.	Sept 2019	
		Phase 1 Ensure that rigorous processes for monitoring and challenge are in place and drive service development	Jan 2019 Complete	Measuring the timeliness of response to requests for advice and the EHCP audit process will demonstrate that statutory timescales are being met and that EHC plans are becoming more SMART and child focused.
		Phase 2 Embed the outputs from the SEND Audit and associated QA processes and monitor the impact.	Sept 2019	
		Phase 1 Set up mechanisms for agreeing joint funded provision across EHC and pooled budgets for individual packages of care	Sept 2018 Complete	Education, Health and Care plans will lead to the provision of effective services. This will be evidenced by monitoring progress against targets as part of the Annual Review process.
		Phase 2 Monitor the impact of the mechanism for agreeing joint funded provision.	Sept 2019	Data will show an increase in jointly funded care implemented within EHCPs.

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2.	Partners and service providers will meet the needs of children and young people with special educational needs and disabilities as part of the Local Offer.	Agree expectations and processes with partners for updating and publicising the local offer	Mar 19 In progress	The number of hits to the local offer web pages will demonstrate a year on year increase. The Local Offer reflects the services that are required as a result of strategic assessments, e.g. JSNA.
		Develop pathways to ensure all stakeholders can feedback on the quality of local area services and any gaps	Mar 19 In progress	Feedback from children, young people and their families will demonstrate satisfaction with their access to information about services and support for SEND. Reviews of the Local Offer will demonstrate how gaps in local provision have been identified.

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3.	Joint commissioning arrangements will contribute to the right services being in place for children and young people with special educational needs and disabilities within Torbay.	Phase 1 Agree a vision and specific objectives for joint commissioning of SEND services across EHC	Oct 18 Complete	There will be strategic multi agency group to deliver better, integrated service that maximise outcomes for all children and young people, and their families.
		Phase 2 Services will be commissioned to address identified gaps in SEND provision.	April 2020	The JSNA will identify gaps in the local area provision for SEND which will inform the SEND Operational Leads commissioning strategy.
		Create and publicise a process for reaching joint commissioning decisions which references local offer feedback	Sept 19	Feedback from children, young people and their families will be routinely collected and used to influence commissioning at every level There will be evidence to show how feedback is reviewed and what outcome it has led to.

	Priority	Task	Date	Success measures
4.	Clear co-production pathways will enable children, young people and parents to make a significant contribution to identifying and planning the local offer available to children and young people with special educational needs and disabilities.	Agree a vision and specific objectives for co-production between CYP and local area partners	Oct 18 Complete	Feedback from children, young people their families will be routinely considered by the SEND Operational Leads when considering service developments. There will be evidence to show how feedback is used and linked to outcomes.
		Facilitate opportunities for active involvement of young people and their families in review and development and reshaping of services.	Sept 19	Feedback from children, young people their families will be routinely considered by the SEND Operational Leads when considering service developments. There will be evidence to show how feedback is used and linked to outcomes.
		Review and update pathways to consult and co-produce services with children, young people, parents and carers and ensure these are well known.	June 19 In progress	Monitoring of EHCPs via the Annual Review process and the EHCP audit process will demonstrate that children and young people and their families are involved in planning their own future and ensuring they get the support that is right for them.

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5.	Young people moving into adulthood will be offered a variety of opportunities to help them realise their potential.	Develop and implement a transition protocol between children's and adult services	Feb 19 In progress	All teams that support young people with SEND will understand the protocol for a managed transition to Adult Services, enabling young with special educational needs or a disability to access the support that meets their needs.
		Keep the impact of education and care provision under review and ensure this informs commissioning	June 19 Apr 2020	The quality of provision offered by local area post 16 education providers will be monitored and challenged based on individual outcomes realised and progression analysis.
		Commissioning will improve transition between Children's and Adult Services for children with Special Educational Needs and / or a Disability	Apr 2020	Investment by Adult Services to support young people at an earlier stage will help them to achieve better outcomes and reduce the long term cost for Adult Services.

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